

**STILLWATER COUNTY  
COMMISSIONER MINUTES**

**Notice:** These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder MCA 7-4-2611(2)(b).

**REGULAR MEETING  
July14, 2020**

- PRESENT** Commissioner Mark Crago, Chair, Commissioner Dennis Shupak and Tyrel Hamilton, Members.  
Others Present: Mark Schreiner, Road & Bridge; Kevin Ray, Road & Bridge; Carol Arkell, DES/GIS; Christine Baker, Planning; Stephanie Ray; Economic Development; Joe Morse, HR/Finance; Marlo Pronovost, Stillwater County News; Emily Schabacker, Stillwater County News.
- PLEDGE** Commissioner Crago opened the meeting with the Pledge of Allegiance.
- MINUTES** July 7, 2020. Commissioner Hamilton **MOVED** to approve the minutes. Commissioner Shupak **SECONDED**. Motion passed unanimously.
- CLAIMS** None Presented.
- ANNOUNCEMENTS** Carol Arkell announced that there were three fires this weekend, two were from lightning and one was from a blown tire. The L.E. Peterson fire was 313 acres. Svenson fire was 1.5 acres and was ignited by a lightning strike. There was a fire ignited by a blown tire along I-90 at mile marker 419. There were also 3 fires on Monday. The burn permit system is still shut down.  
  
Commissioner Crago reminded everyone that the fair is going on this week and to stop by and see the fair.
- CONSENT AGENDA** **Finance**  
A) Notice of Engagement Letter for Annual Audit  
  
**DES**  
A) Appoint Randy Smith as LEPC Representative  
  
**Commission**  
A) TSEP Planning Grant Extension
- FILE ITEMS** **Justice Court**  
A) Report for the month of June in the amount of \$17,557.00.  
  
**Sheriff**  
A) Report for the Month of June in the amount of \$400.00  
  
Commissioner Hamilton **MOVED** to consent to the consent agenda and to file the file items. Commissioner Shupak **SECONDED**. Discussion – Commissioner Crago explained that the TSEP Grant was applied for several months ago. It is a \$15,000.00 grant with a \$10,000.00 county match for and inventory of roads and districts to update the county capital improvements plan. An updated plan will allow the county to apply for grants and various monies. The extension is needed as the project will be completed in the spring and not in the fall as planned. Carol Arkell recommended Randy Smith be appointed to the LEPC Committee. Motion passed unanimously.
- REGULAR BUSINESS** **Planning**

A) Great West Engineering Task Order No. 12 Update Capital Improvements Plan. Commissioner Hamilton **MOVED** to approve Task Order No. 12. Commissioner Shupak **SECONDED**. Discussion – Commissioner Hamilton pointed out that the amount for this is an estimated total not to exceed \$59,500.00. Motion passed unanimously.

B) Professional Services Agreement with Zee Creative. Commissioner Hamilton **MOVED** to approve the professional services with Zee Creative. Commissioner Shupak **SECONDED**. Discussion- Stephanie Ray explained that this agreement is to look at options for county branding and creating a new county logo. This is an opportunity to consolidate logos for a uniform brand for all county departments. Motion passed unanimously.

**PUBLIC COMMENTS ON COUNTY BUSINESS** – No comments heard

**With no further comments hear the meeting was adjourned at 9:08 a.m.**

APPROVED BY: /s/ Mark Crago, Commissioner Chairman

ATTEST: Heidi L. Stadel, Clerk and Recorder