

**STILLWATER COUNTY  
COMMISSIONER MINUTES**

**Notice:** These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder MCA 7-4-2611(2)(b).

**REGULAR MEETING**

**Stillwater Pavilion**

**6:30 P.M.**

**July 7, 2020**

- PRESENT** Commissioner Mark Crago, Chair, Commissioner Dennis Shupak and Tyrel Hamilton, Members; Heidi Stadel, Clerk & Recorder  
Others Present: Mark Schreiner, Road & Bridge; Kevin Ray, Road & Bridge; Carol Arkell, DES/GIS; Jerry Bokma, Facilities.
- PLEDGE** Commissioner Crago opened the meeting with the Pledge of Allegiance.
- MINUTES** June 30, 2020. Commissioner Hamilton **MOVED** to approve the minutes. Commissioner Shupak **SECONDED**. Motion passed unanimously.
- CLAIMS** #105069-105161 in the amount of \$116,669.26
- ANNOUNCEMENTS** Carol Arkell announced that the burn permit system is currently shut down due to high wind warnings and will stay shut down because of high temperatures and low humidity.
- Commissioner Crago noted that the Absarokee Sewer Project Bid date has been extended to Tuesday, July 21 and bids will be opened that day in the regularly scheduled agenda meeting.
- CONSENT AGENDA** None presented.
- FILE ITEMS** **Clerk & Recorder**  
A) Report for the month of June in the amount of \$9,846.82.
- Treasurer**  
A) Cash Report for the Month of May
- Commissioner Hamilton **MOVED** to file the file items. Commissioner Shupak **SECONDED**. Discussion – Commissioner Hamilton noted the amount for the Treasurers cash report is \$58,228,706.28 Motion passed unanimously.
- REGULAR BUSINESS** **Finance**  
A) Amendment No. 2 to the Administrative Services Agreement Dated July 1, 2018. Commissioner Hamilton **MOVED** to approve Amendment No. 2. Commissioner Shupak **SECONDED**. No discussion – Motion passed unanimously.
- Road & Bridge**  
A) EDA Grant Amendment No. 2 to the Professional Services Contract for Task Order No. 11. Commissioner Hamilton **MOVED** to approve Amendment No. 2. Commissioner Shupak **SECONDED**. Discussion- Commissioner Crago stated that this EDA Grant is for work on West Rosebud and Fiddler Creek Roads. Motion passed unanimously.
- B) Sealed Bid Opening for the following equipment  
a) (1) 1973 D6 Cat Dozer  
b) (1) 1963 John Deere Crawler/Dozer
- Commissioner Hamilton **MOVED** to accept the high bids which were from Hard Rock Concrete for the 1973 D6 Cat Dozer and from Jerry Bokma for the 1963 John Deere

Crawler/Dozer. Commissioner Shupak **SECONDED**. No discussion - Motion passed unanimously.

**Planning**

A) On-call Planning Service Award. Commissioner Hamilton **MOVED** to approve the recommendation to award Cushing Terrell the on-call planning services. Commissioner Shupak **SECONDED**. No discussion – Motion passed unanimously.

B) Amend City-County Airport Bylaws. Commissioner Hamilton **MOVED** to approve the amended bylaws. Commissioner Shupak **SECONDED**. Discussion – Commissioner Crago noted that the main change is the airport representative is selected by the airport members. Motion passed unanimously.

**PUBLIC COMMENTS ON COUNTY BUSINESS** – No comments heard

**With no further comments hear the meeting was adjourned at 6:39 p.m.**

Due to lack of participation, no community roundtable discussion was held.

APPROVED BY: /s/ Mark Crago, Commissioner Chairman

ATTEST: Heidi L. Stadel, Clerk and Recorder