

**STILLWATER COUNTY
COMMISSIONER MINUTES**

Notice: These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder MCA 7-4-2611(2)(b).

**REGULAR MEETING
June 16, 2020**

- PRESENT** Commissioner Mark Crago, Chair, Commissioner Dennis Shupak and Tyrel Hamilton, Members; Heidi Stadel, Clerk & Recorder
Others Present: Mark Schreiner, Road & Bridge; Marlo Pronovost, Kevin Ray, Road & Bridge; Stephanie Ray, Economic Development.
- PLEDGE** Commissioner Crago opened the meeting with the Pledge of Allegiance.
- MINUTES** May 26, June 2 Special Agenda, June 2, June 9, 2020. Commissioner Hamilton **MOVED** to approve the minutes as presented. Commissioner Shupak **SECONDED**. Motion passed unanimously.
- CLAIMS** None Presented.
- ANNOUNCEMENTS** Commissioner Crago announced that the Courthouse Stairs Project may potentially be completed in the first part of September. Carol Arkell announced that the burn permit system was shut down last weekend due to high fire danger. She will continue to watch the weather and on high fire danger days the burnt permit system will be shutdown.
- CONSENT AGENDA** **Commissioners**
A) Resolution 2020-17 – Norton House Rehabilitation Project
B) Resolution 2020-18 – Canceling Uncalled Warrants and Treasurer’s Checks
C) Resolution 2020-19 – Johnson Bridge Replacement Resolution and Agreement
D) Order 2020-01 – Order to Write Off Uncollectable Mobile and Personal Property Taxes in the Amount of \$19,303.59
- DES**
A) Cares Act Reimbursement
B) EMPG Grant Award
- FILE ITEMS** **Sheriff**
A) Report for the Month of May in the amount of \$400.00
- Finance**
A) Stillwater County Fuel Tax Allocation SFY2021 in the Amount of \$95,400.88
- Commissioner Hamilton **MOVED** to consent to the consent agenda and to file the file items. Commissioner Shupak **SECONDED**. Discussion – Commissioner Crago explained that all the presented resolutions are formalizing items that have already been approved on past agendas. Cares act reimbursement is to reimburse some of the expenses for the County during COVID-19 for items such as masks, hand sanitizer and technology items, for example, cameras used for zoom meetings. The EMPG Grant was in the amount of \$50,552.00. This money funds almost half of the DES budget and the County funds the remainder. Motion passed unanimously.
- REGULAR BUSINESS** **Planning**
A) On-call Planning Services – RFP for On-call Planning Services. Commissioner Hamilton **MOVED** to approve the RFP for On-call Planning Services. Commissioner Shupak **SECONDED**. Discussion – Commissioner Crago explained the County currently used CTA /Cushing/Terrell for its on-call planning services. The contract is expiring June 30 and the services need to be go out for bid. Bids are due June 18. Motion passed unanimously.

Finance

A) County Health Insurance Premiums FY2020/21 - Commissioner Hamilton **MOVED** to approve the three percent increase to the health insurance rate. Commissioner Shupak **SECONDED**. No discussion. Motion passed unanimously.

Commissioners

A) Old Hospital Demolition Final Closeout - Commissioner Hamilton **MOVED** to approve the final payment of \$3249.55. Commissioner Shupak **SECONDED**. Discussion – Commissioner Crago explained that this payment is to Gairrett Excavation was what the County retained to make sure the project was completed satisfactorily. The auction for that site and the assisted living facility will sell at the auction tomorrow. Motion passed unanimously.

PUBLIC COMMENTS ON COUNTY BUSINESS – No comments heard

With no further comments hear the meeting was adjourned at 9:08.

APPROVED BY: /s/ Mark Crago, Commissioner Chairman

ATTEST: Heidi L. Stadel, Clerk and Recorder