

Stillwater County Library Board of Trustees Meeting
Special Meeting June 12, 2017 11:00 AM
Stillwater County Library
27 N. 4th St
Columbus, MT 59019

Members Present: Pat Ross, Lynda Grande, Katherine Jess and Maureen Davey were present. Della Haverland, Secretary, was also present. Anita Green, Chair was not present. The meeting was called to order at 11:00 p.m.

Also in attendance were: Lenny Kaiser

Public comment: No public comment

Minutes: Maureen made a motion to approve the May meeting minutes. Lynda 2nd the motion. All in favor motion passes

Report from the Library Director: Della gave library report. She handed out results from a survey that the library conducted via email to show what programs and items are working and what areas need improving or would like to see. (In the binder at the library)

Committee Reports

A. Steering Committee Report: The committee is working on getting the funding for the 2nd phase of the capital campaign consultant's services. There were discussions with the FOL and the committee is hoping for an affirmative response from them soon.

B. FOL Report: The By-laws have been revised and were approved at the last meeting. There is an acting Memorandum of Understanding between the FOL and the library that has been signed and is in effect.

C. Budget/Finances: Budget hearing was done at 10 am. Trustees present for that were Lynda Grande, Pat Ross and Maureen Davey was there as commissioner. Questions were answered and Maureen advised we should know if it is approved sometime in September. The commission also received the letter asking for the COLA increase for the library staff.

D. Claims Della passed out the claims sheet and explained the \$6,000.00 claim to Overdrive was for e-books and audiobooks for our Montana Library 2 go collection.

Ongoing Business

A. **Letter from Alex Rate:** Letter was written and given to Maureen to have filed in the Clerk and Records office. The commissioners were also given a copy of the letter along with a letter to them stating the matter was resolved.

B. **Evaluation Forms:** Maureen moved that we accept the evaluation form for director and the self-evaluation form for the trustees after putting a date on the bottom to identify when the form was updated. Lynda 2nd motion. All in favor motion passed. The forms will be used at the July meeting.

New Business

A. **New Trustee Appointment discussion:** Anita has informed Della that she is not seeking re-appointment.

B. **Next Regular Meeting Date:** **July 19, 2017 2:00pm.**

The meeting adjourned at 11:36 a.m

Respectfully submitted
Della Haverland, Secretary