

**STILLWATER COUNTY  
COMMISSIONER MINUTES**

**Notice:** *These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder (MCA 7-4-2611(2)(b))*

**REGULAR MEETING**

**May 28, 2019, 9:00am**

- Present:** Commissioners Mark Crago, Chair; Tyrel Hamilton, Dennis Shupak, Members; Heidi Stevens, Admin  
Others Present: Mikaela Koski, Stillwater County News, Treasure Jerry Friend, Treasurer, Scott Waltner, Solid Waste, Randy Smith, Sheriff, Joe Morse, Finance, Carol Arkell, DES.
- Minutes:** Commissioner Hamilton **MOVED** to approve the Minutes for the Regular Agenda 5-21-19 and Public Hearing 5-21-19 at 9:15am and Public Hearing 5-21-19 at 9:30am. Commissioner Shupak **SECONDED**. Motion passed unanimously.
- Announcements:** Carol Arkell announced that Montana received a presidential declaration for public assistance form the flooding in March 2019.  
Also announced that June 11<sup>th</sup> the regular Agenda Meeting will be held at 6:30pm in Fishtail at Hanna Hall. All are welcome.  
Please continue to check out our Stillwater County Website for Available Board and Job openings.
- Consent Agenda:** 1. Road & Bridge -Application for Temporary Street/Road Closure for the Greater Yellowstone Coalition’s event, “Cycle Greater Yellowstone”  
Commissioner Hamilton **MOVED** to consent to the Consent Agenda. Commissioner Shupak **SECONDED**. Motion passed unanimously.
- File Items:** None Presented
- Regular Business:** 1. **RESOLUTION 2019-17**- Amend – **RESOLUTION 97-17** – Allocating Vehicle Option Tax.  
Commissioner Hamilton **MOVED** to approve RESOLUTION 2019-17 amending RESOLUTION 97-17. Commissioner Shupak **SECONDED**. Discussion –  
Commissioner Hamilton stated that this is a distribution of taxes when we license a vehicle. The new resolution is merely updates and cleans up the wording according to State Statutes. It brings this resolution into 2019. This will also give us the ability to hire out side companies to come in and help our road crew with road repairs and construction. Motion passed unanimously.
2. Treasurer – **RESOLUTION 2019-18** -Write off of uncashed Warrants and Treasurers checks.  
Commissioner Hamilton **MOVED** to approve **RESOLUTION 2019-18** to write off uncashed warrants and treasurers checks. Commissioner Shupak **SECONDED**. Discussion – Jerry Friend stated that this was in the amount of \$9,156.10 and that some of these have been outstanding since 2006. He also stated that this will clean out our system and will make the auditors happy. He also stated that the money will be put back into the general fund and the list will be posted in the Clerk and Records office. If someone comes in and sees their name on the list and wants to be paid, they will reissue another check. Motion passed unanimously.

### 3. Road & Bridge –

#### a. Ingersoll Bridge Design – Great West Engineering

Commissioner Hamilton **MOVED** to approve the recommendation to contact Great West Engineering for a bridge design. Commissioner Shupak **SECONDED**. Motion passed unanimously.

#### b. Shane Ridge Rd. Ditch & Culvert work proposal in the amount of \$18,849.98 with 406 Excavating.

Commissioner Hamilton **MOVED** to approve Shane Ridge Rd. ditch cleanout and culvert work proposal in the amount of \$18,849.98 with 406 Excavation. Commissioner Shupak **SECONDED**. Discussion – Commissioner Hamilton explained how this goes hand in hand with the previous amendment of the Resolution and will free up some funds to hire contractors to do the repairing. This will allow the Road and Bridge Department to continue with their regular work and the hired contractors can get going on the repairing of damaged roads. Motion passed unanimously.

### 4. Alternatives Contract Three- year Purchase and Service Contract for \$33,000

Commissioner Hamilton **MOVED** to accept the purchase and service contract for \$33,000 annually. Commissioner Shupak **SECONDED**. Discussion - Commissioner Hamilton stated that this is a contract that is normally done annually but that they have put together a three-year contract. Randy Smith stated that Alternatives is running the 24/7 program for DUI. They are doing all the monitoring, drug testing, and urinalysis and other testing and this allows for us to keep these offenders out of jail and avoiding the County a large jail bill. Motion passed unanimously.

### 5. Solid Waste –

#### a. – Approve **RESOLUTION 2019-19** Increasing Out of District fees Increase \$175 annually to \$200 annually.

Commissioner Hamilton **MOVED** to approve **RESOLUTION 2019-19** increasing out of district fees. Commissioner Shupak **SECONDED**. Discussion – Commissioner Crago noted that during our Public Hearing we had no opposition for the increase. Motion passed unanimously.

#### b.- Approve **RESOLUTION 2019-20** Increase Solid Waste Assessment Increase \$146 annually to \$185 annually.

Commissioner Hamilton **MOVED** to Table the increase for assessments. Commissioner Shupak **SECONDED**. Discussion – Scott Waltner stated that he brought a package with him that includes the answers to the tonnage questions asked. It also shows that liability has gone up. He also mentioned that a year ago they had a public hearing and the public did not to have people pay for things brought into the solid waste dept. They wanted everyone in the county to have to pay. With no increase we will operate about \$100k in the red. Commissioner Crago stated that he would like to have a meeting with Solid waste and discuss if this is the right amount now or if they should raise it some over the next few years. He also stated that he does not want to wait 13 years to address this again. Scott agreed that this was a good idea and that they did not have to have an answer to the assessors until October. Motion to Table passed unanimously.

## 6. Finance

### a. Establish new Rate Table for Health Insurance

Commissioner Hamilton **MOVED** to approve the recommendation from Finance and establish a new rate table for Health Insurance. Commissioner Shupak **SECONDED**. Discussion -Commissioner Crago asked how much of an increase? Joe Morse explained that it is 2%, and that it was better than last years 4%. He also stated that the 2% will increase the cost for individual employee \$18.96. The County currently pays this for the individual. The increase will raise the cost \$17.71 for a full family plan. He feels that this is a fairly reasonable increase for our insurance plan. Motion passed unanimously.

### b. Approve delivery contract with CAT Finance for delivery of 8 Road Graders.

Commissioner Hamilton **MOVED** to approve the delivery contract with CAT Finance for delivery of 8 road graders. Commissioner Shupak **SECONDED**. Discussion – Joe made note that there are several places to sign and that the County Attorney needs a copy. He also mentioned that we are getting all 8 on one contract. Motion passed unanimously.

### c. Set preliminary budget and Public Hearing dates.

Commissioner Hamilton **MOVED** to approve to set the Preliminary Budget and set the Public Hearing dates. Commissioner Shupak **SECONDED**. Discussion – Commissioner Crago stated that the Public Hearing will be posted in the Stillwater County Newspaper this Thursday the 30<sup>th</sup> and again June 6<sup>th</sup>. It will close on June 11<sup>th</sup> at 9am. Because our Regular Agenda meeting will be in Fishtail June 11<sup>th</sup>, we have decided to have a special agenda meeting at 9am on the 11<sup>th</sup> of June at the Court House. Commissioner Crago asked that all Department Heads please be at the Special Agenda meeting. Joe Morse stated that the Preliminary budget will be posted in the Clerk and Recorders office during this time. Commissioner Crago stated that we would have a hopeful adoption of the budget on July 9<sup>th</sup>. Joe did mention that it would be ahead of schedule. Commissioner Crago also stated that it is a preliminary budget and could change depending on the outcome of our mills. Motion passed unanimously.

**Public Comments:** Comments will be accepted on any public matter the board has jurisdiction over but no action will be taken at this time, reference Section 2-3-103(a), MCA. The public's input is encouraged for all agenda items before a decision is made.

**Meeting Adjourned:** Hearing no further business, Commissioner Crago adjourned the meeting at 9:22