

**STILLWATER COUNTY
COMMISSIONER MINUTES**

Notice: These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder (MCA 7-4-2611(2)(b)).

**REGULAR MEETING
APRIL 24, 2018**

Present: Commissioners Dennis Shupak, Chairman; Maureen Davey and Mark Crago, Members; and Lori Dobitz, Administrative Assistant.

Others Present: Dana Weatherford, Weed Coordinator; Randy Werdal, Road Foreman; Mark Schreiner, Road Superintendent; Charles Sangmeister; William Hand; Jerry Bokma, Facilities; Penny Redli, Museum of the Beartooths; Jerry Friend, Treasurer; Pam Cunningham, Solid Waste Admin. Asst.; Chip Kem, Sheriff; Coralee Hicks; Tyrel Hamilton, Joan Brownell; Mikaela Koski, Stillwater County News.

Pledge to Flag: Commissioner Shupak opened the meeting at 9:00 am with the pledge to the flag.

Bid Opening: Commissioner Crago opened the 2018 Roadside Vegetation Management Plan for Weed Spraying (Areas 1-4) Bids as follows:

| <u>Contractor</u> <u>Rate</u> | <u>Area</u> | <u>Hourly</u> |
|---|-------------|---------------|
| Range Rider Land Management- Reed Point | 3 | \$90 |
| Bob's Noxious Weeds-Park City | 4 | \$85 |
| Red Rooster, Roscoe | 2 | \$100 |
| AEI Applicators, Absarokee | 1 | \$100 |
| Monture Creek Land Mgmt, Seely Lake | 1-4 | \$95 |

Commissioner Crago **MOVED** to take all bids under advisement.
Commissioner Davey **SECONDED**. Motion passed unanimously.

Public Comments: none heard.

Minutes: Commissioner Davey **MOVED** to approve the minutes of April 10, 2018. Commissioner Crago **SECONDED**. Motion passed unanimously.

Recognition: Employee recognition for public service:

1. Crystal Arnold, Administrative Assistant, Sheriff's Office for 5-years of service.
2. John Myers, Equipment Operator, Road Department for 10-years of service.

The Commissioners recognized Crystal and John and thanked them for their service to the county.

Consent Agenda: 1. MACo - Workers Comp Trust and Property and Casualty by-law Amendments.

File Items: 1. DNRC – Correspondence re: Citizen Initiated Zoning District

Commissioner Davey **MOVED** to approve the consent agenda and place the file item to file. Commissioner Crago **SECONDED**. Motion passed unanimously.

Regular Business: 1. Road and Bridge Department – Purchase Request for a new John Deere 5100M Utility Tractor.

Mark Schreiner, Road Superintendent, explained that this purchase would replace a 1980's model tractor used for mowing. The cost for the new tractor is \$58,900 with a trade-in allowance of \$5,000 for a total cost of \$53,900.

Commissioner Davey **MOVED** to approve the purchase request. Commissioner Crago **SECONDED**. Motion passed unanimously.

2. Facilities - Courthouse Front-Step Design and Engineering Proposal
The Commission received a recommendation from Jerry Bokma, Facilities, to hire Whitten & Borges, PC, Structural Engineers, to give the county an evaluation and bid-ready documents to replace the front

steps of the county courthouse. The proposal is \$7,685 for their structural and architectural design services for the front-step project.

Commissioner Crago **MOVED** to proceed with Whitten & Borges proposal to perform the evaluation and prepare the bid-ready documents. Commissioner Davey **SECONDED**.

Discussion: Jerry Friend, Treasurer, said since the commissioners are thinking about replacing the front-steps, this would be a good time to think of putting an elevator in. He said you could access all four floors and not lose any office space. Commissioner Davey said since she has been a commissioner, *the stairs have gotten "band-aids" on them. This last winter, they came off. It is time to look at replacing the stairs and keep the architectural integrity of the front – and that is what this proposal would do.*

Commissioner Shupak called for a vote. Motion passed unanimously.

File Item Revisited:

The regular business portion of the agenda was interrupted as a citizen asked if they missed the action on a file item. They were told they did and at this point in the meeting, the Commissioners read the letter aloud that was in question from DNRC. The letter stated that DNRC has an interest in the Citizen Initiated Zoning Proposed Beartooth Front District and any potential impacts that it could have on the future management of school trust land.

Regular Business

Continued:

3. Solid Waste – Resolution to amended Policy 8.00 – increasing roll-off box rates/mileage and out-of-district yearly permit. Commissioner Davey stated a public hearing was held on April 17, 2018, on the proposed rate increases and she proceeded to read a draft resolution for consideration.

Commissioner Davey **MOVED** to adopt Resolution 2018-07. Commissioner Crago **SECONDED**. Motion passed unanimously.

4. Weed District – Weed Spraying Equipment – Resolution implementing rental fees. Commissioner Crago stated a public hearing was held on April 17, 2018, on the proposed implementation of rental

fees for weed spraying equipment and he proceeded to read a draft resolution for consideration.

Commissioner Crago **MOVED** to adopt Resolution 2018-08. Commissioner Davey **SECONDED**. Motion passed unanimously.

Meeting Adjourned: Hearing no further business, Commissioner Shupak adjourned the meeting at 9:18 AM

Claims and Warrants:

Claims were examined and warrants ordered drawn in the amount of \$559,994.41 and payroll in the amount of \$430,322.89 for a total of \$990,317.30 for the month ending April 30, 2018.

/s/

APPROVED BY: Mark Crago, Commissioner Co-Chair

ATTEST: Heidi L. Stadel, Clerk and Recorder

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