

**STILLWATER COUNTY
COMMISSIONER MINUTES**

Notice: These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder MCA 7-4-2611(2)(b).

**REGULAR MEETING
March 17, 2020**

- PRESENT** Commissioner Mark Crago, Chair, Commissioners Tyrel Hamilton, and Dennis Shupak via telephone; Heidi Stadel, Clerk & Recorder
Others Present: Stephanie Ray, Economic Development; Bill Pronovost, DES; Joe Morse, HR/Finance; Marlo Pronovost Stillwater County News, Carol Arkell Fire Warden/DES
- PLEDGE** Commissioner Crago opened the meeting with the Pledge of Allegiance.
- MINUTES** March 10, 2020, Commissioner Hamilton **MOVED** to approve the minutes as presented. Commissioner Shupak **SECONDED**. Motion passed unanimously.
- ANNOUNCEMENTS** Public Health Update – Commissioner Crago announced that Resolution 2020-09, Emergency Declaration be added to the agenda. Commissioner Hamilton **MOVED** to add Resolution 2020 -09. Commissioner Shupak **SECONDED**. Motion passed unanimously. Commissioner Crago announced the different media locations available to the public for COVID-19 Public Health Updates. The County will be operating business as usual but has suspended County sponsored travel outside the County. There is also a 14-day travel ban for personnel who have traveled outside the state. Persons having traveled outside the state are being asked to self-quarantine for 14-day period.
- CLAIMS** #104452 to 104557 in the amount of \$279,492.95 Commissioner Hamilton **MOVED** to approve the claims as presented. Commissioner Shupak **SECONDED**. Motion passed unanimously.
- FILE ITEMS**
- Commissioners**
A) Appraisal of Meadowlark Assisted Living Facility
- Treasurer**
A) Treasurers report for February
- Sheriff**
A) Sheriffs report in the amount of \$625.00
- Commissioner Hamilton **MOVED** to file the file items. Commissioner Shupak **SECONDED**. Motion passed unanimously.
- REGULAR BUSINESS**
- Commissioners**
A) Resolution 2020-08 – Resolution to make April Alcohol Awareness month. Commissioner Hamilton **MOVED** to approve Resolution 2020-08. Commissioner Shupak **SECONDED**. Discussion; Motion passed unanimously.
- B) West Annex Complex – Re-siding and re-roofing areas exposed recent demolition for the amount of \$33,720.00. Commissioner Hamilton **MOVED** to approve the project. Commissioner Shupak **SECONDED**. Discussion; Commissioner Crago explained that when the building was separated the exposed areas need to be sided. The areas of the roof that had not been roofed during the last project needs to be roofed and this project will cover that area. This needs to be done before we can market the building. Motion passed unanimously.

C) Replacement of the 2009 Ford Flex – Three quotes were obtained for the replacement of the Ford Flex. The first quote was from Beartooth Ford for \$36,734.15 for a 2019 Ford Explorer that is currently on the lot with a \$5000.00 trade-in value for the Flex. The second quote was from Beartooth Ford also for \$29,868.83 for a Ford Explorer that will need to be ordered with a \$5000.00 trade-in value for the Flex. The third quote was from Bozeman Ford via Beartooth Ford for \$30,783.83 with a \$5000.00 trade-in value for the Flex. Facilities recommended the Bozeman Ford option. Commissioner Hamilton **MOVED** to approve the Facilities recommendation for the Bozeman Ford option. Commissioner Shupak **SECONDED**. Motion passed unanimously.

Planning

A) Facilities Project Owners Representative Recommendation – Stephanie Ray, Economic Development recommended to award the Facilities Project Owners Representative to Hulteng CCM, INC. Commissioner Hamilton **MOVED** to enter contract negotiations with Hulteng CCM. Commissioner Shupak **SECONDED**. Commissioner Crago stated that both firms were qualified but Hulteng did a superb job during the interview/presentation process. Motion passed unanimously.

PUBLIC COMMENTS ON COUNTY BUSINESS – None heard

With no further comments hear the meeting was adjourned at 9:17.

APPROVED BY: /s/ Mark Crago, Commissioner Chairman

ATTEST: Heidi L. Stadel, Clerk and Recorder