

**STILLWATER COUNTY  
COMMISSIONER MINUTES**

**Notice:** These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder (MCA 7-4-2611(2)(b)).

**REGULAR MEETING  
JANUARY 8, 2019**

- Present:** Commissioners Dennis Shupak, Chair; Mark Crago and Tyrel Hamilton, members; Heidi L. Stadel, Clerk & Recorder
- Others Present: Penny Redli; Jerry Friend, Treasurer; Carol Arkell, DES/GIS; Burton Williams; Mikaela Koski, Stillwater County News.
- Public Comments:** Burton Williams wanted to publicly express appreciation from his wife and himself for Lori Dobitz’s service to the county. He stated that she was unfailingly polite, thorough, and relayed messages and did the necessary follow up.
- Minute** Commissioner Hamilton **MOVED** to approve the minutes for December 11, 2018. Commissioner Crago **SECONDED**. Motion passed unanimously.
- Claims:** Commissioner Hamilton **MOVED** to approve claims 101695 through 101786 in the amount of \$393,625.57. Commissioner Crago **SECONDED**. Motion passed unanimously.
- Recognition:** Terry Nystul, Citizen Coroner – 11 years of service.
- Consent Agenda:** 1. Pattern Energy – Pattern Energy donated \$75,000.00 to the county to be used for express purpose of enhancing and expanding the resources and capabilities of the of enhancing and expanding the resources and capabilities of the county’s 4-H agricultural facilities.
- File Items:** 1. Department Reports:  
a. Clerk of District Court – Report for the quarter ending December 2018.  
b. Clerk and Recorder – Report for the month ending December 2018.  
c. Justice Court – Report for the month ending December 2018.
- Commissioner Crago **MOVED** to approve the consent agenda and place the file items to file. Commissioner Hamilton **SECONDED**. Motion passed unanimously.
- Regular Business:** 1. Commissioners Organizational Resolutions:  
a. Resolution 2019-01 to establish re-organization of the Board of County Commissioners, elect presiding officer (7-4-2109 MCA); and name commissioner liaisons to county boards. Commissioner Hamilton read the proposed resolution to the group. Commissioner Hamilton **MOVED** to adopt Resolution 2019-01. Commissioner Crago **SECONDED**. Motion passed unanimously. Filed with the Clerk & Recorder – Document No. 374316.

b. Resolution 2019-02 - setting the meeting days (7-5-2122 MCA) and designating locations where notice is provided by posting (7-1-2123 MCA) of the governing body. Commissioner Crago read the proposed resolution to the group. Commissioner Hamilton explained the new meeting scheduled to move one agenda meeting a month starting in April to an evening meeting in one of the outlying communities to afford citizens the opportunity to participate in discussions. Commissioner Crago **MOVED** to adopt Resolution 2019-02. Commissioner Hamilton **SECONDED**. Motion passed unanimously. Filed with the Clerk & Recorder – Document No. 374317.

c. Resolution 2019-03 - setting travel, meals, and lodging rates (pursuant to 2-18-501 through 2-18-503 MCA) for Stillwater County employees for Calendar Year 2019. Commissioner Hamilton read the proposed resolution to the group. Commissioner Hamilton **MOVED** to adopt Resolution 2019-03. Commissioner Crago **SECONDED**. Motion passed unanimously. Filed with the Clerk & Recorder – Document No. 374318.

2. County Boards:

a. Alternatives Board – Appoint Tyrel Hamilton to fill vacancy.

Commissioner Crago **MOVED** to approve the appointment. Commissioner Shupak **SECONDED**. Motion passed unanimously.

b. Board Vacancies – Announce County Planning, City County Planning, Airport, Compensation Board, Tax Appeal Board and the Library Vacancies.

c. LEPC Board Appointments – Appointments to fill vacancies for the 2019-2021 term.

Commissioner Crago **MOVED** to approve the appointments. Commissioner Hamilton **SECONDED**. Motion passed unanimously.

3. Mid-Year Budget Review – Department Schedules for the upcoming mid-year budget reviews.

4. Area II Agency on Aging – Request increase for matched funds from \$12, 240.00 to \$12,703.00 for the upcoming fiscal year.

Commissioner Crago **MOVED** to approve the increase. Commissioner Hamilton **SECONDED**. Motion passed unanimously.

**Meeting Adjourned:** Hearing no further business, Commissioner Shupak adjourned the meeting at 9:17 AM.

APPROVED BY: /s/  
Dennis Shupak, Commissioner Chairman

ATTEST: Heidi L. Stadel, Clerk and Recorder