

**STILLWATER COUNTY  
COMMISSIONER MINUTES**

**Notice:** These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder (MCA 7-4-2611(2)(b)).

**REGULAR MEETING  
JANUARY 2, 2018**

**Present:** Commissioners Dennis Shupak, Chair; Maureen Davey, Member; and Lori Dobitz, Administrative Assistant.

Others Present: Mark Schreiner, Road Superintendent; Dana Weatherford, Weed Coordinator; Chip Kem, Undersheriff; Jerry Friend, Treasurer; Cliff Brophy, Sheriff; and Mikaela Koski, Stillwater County News.

**Pledge to Flag:** Commissioner Shupak opened the meeting at 9:00 am with the pledge to the flag.

**Public Comments:** none heard.

**Claims:** Commissioner Crago **MOVED** to approve manual Claim No.'s 99079 - 99161 in the amount \$192,544.75. Commissioner Davey **SECONDED**. Motion passed unanimously.

**Minutes:** Commissioner Davey **MOVED** to approve the minutes of December 5, 12, and 19, 2017. Commissioner Crago **SECONDED**. Motion passed unanimously.

**Consent Agenda:**

1. Solid Waste – Assessment Revisions as recommended by the Solid Waste Board
  - a. Tax ID 4040001 – add 3.5 assessment
  - b. Tax ID 10263 – remove 2 assessments
  
2. Road Department – Equipment purchase request for a retriever w/grader front mount \$16,995.

**File Items:**

1. Columbus Airport – Woltermann Memorial – FAA Grant Closeout Letter AIP 3-30-0017-012-2015.

Commissioner Davey **MOVED** to approve the consent agenda and place the file items to file. Commissioner Crago **SECONDED**. Jerry Friend, Treasurer, asked if this action would involve his office. Commissioner Davey explained it is not a request for a 2017 refund but rather to remove the assessment from the taxes from here on out. Motion passed unanimously.

**Regular Business:**

1. Commissioner’s Organizational Resolutions:

- a. Resolution 2018-01 to establish re-organization of the Board of County Commissioners, elect presiding officer (7-4-2109 MCA); and name commissioner liaisons to county boards. Commissioner Davey read the proposed resolution to the group. Commissioner Davey **MOVED** to adopt **Resolution 2018-01**. Commissioner Crago **SECONDED**. Motion passed unanimously. Filed with the Clerk & Recorder – Document No. 371097.
- b. Resolution 2018-02 - setting the meeting days (7-5-2122 MCA) and designating locations where notice is provided by posting (7-1-2123 MCA) of the governing body. Commissioner Crago read the proposed resolution to the group. Commissioner Crago **MOVED** to adopt **Resolution 2018-02**. Commissioner Davey **SECONDED**. Motion passed unanimously. Filed with the Clerk & Recorder – Document No. 371098.
- c. Resolution 2018-03 - setting travel, meals, and lodging rates (pursuant to 2-18-501 through 2-18-503 MCA) for Stillwater County employees for Calendar Year 2018. Commissioner Crago read the proposed resolution to the group. Commissioner Davey **MOVED** to adopt **Resolution 2018-03**. Commissioner Crago **SECONDED**. Motion passed unanimously. Filed with the Clerk & Recorder – Document No. 371099.

2. Finance – Resolution updating Claims Policy to reflect updated Montana Code Annotated. Commissioner Davey stated the previous policy had referenced MCA’s that were repealed. She said the statute was re-codified and hence the reason for an amended policy. She

proceeded to read the proposed resolution to the group. Commissioner Davey **MOVED** to adopt **Resolution 2018-04**. Commissioner Crago **SECONDED**. Motion passed unanimously. Filed with the Clerk & Recorder - Document No. 371100.

3. Road Department – Petition submitted by David Carse, et. al and verified by the Clerk and Recorder, to abandon a portion of Eerie Drive located in S29, T2S, R20E, MPM.
  - a. Appoint viewers
  - b. Set public hearing date

Commissioner Davey **MOVED** to appoint Heidi Stadel, Clerk and Recorder; and herself as viewers. Commissioner Crago **SECONDED**. Motion passed unanimously.

Commissioner Crago **MOVED** to set the public hearing date on February 6, 2018, at approximately 9:30 AM, following the agenda meeting. Commissioner Davey **SECONDED**. Motion passed unanimously.

4. Various Board Appointments
  - a. Weed Board – Commissioner Davey **MOVED** to appoint Kerry Kovanda and Mark Schreiner to the Weed District Board. Commissioner Crago **SECONDED**. Discussion: Commissioner Crago said he agrees with the Kovanda appointment, however, he had concerns with appointing Schreiner until questions could be answered about a conflict of interest. He said Schreiner having budget authority as the Road Superintendent would also have a voice on budget authority on for the weed department. Commissioner Shupak called for a vote. Commissioners Davey and Shupak voted yes. Commissioner Crago voted no. Motion passed by 2-1 vote. Both terms expire 2021.
  - b. Historic Preservation Committee (HPC) – Commissioner Davey **MOVED** to appoint Thomas J. Story to the HPC. Commissioner Crago **SECONDED**. Motion passed unanimously. His term expires in 2020.

- c. City-County Planning Board (CCPB)– Commissioner Crago **MOVED** to re-appoint Shad Keintz and Kyle Stadel to the CCPB. Commissioner Davey **SECONDED**. Motion passed unanimously. Both terms expire 2020.
  
- d. County Planning Board (CPB) - Commissioner Crago said three positions are open and two applications two applications were received. Commissioner Crago **MOVED** to appoint Gerald Edwards and Curtis Jacobs to the CPB. Commissioner Davey **SECONDED**. Motion passed unanimously. Both terms expire 2020.

**Meeting Adjourned:** Hearing no further business, Commissioner Shupak adjourned at 1:52 PM

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