

**COLUMBUS-STILLWATER COUNTY
CITY-COUNTY PLANNING BOARD**

Meeting Minutes

Tuesday, January 28, 2020 at 5:30 p.m.

Columbus City Hall

Members Present: Heidi Stadel (President), Dennis Holten, Webb Mandeville, Shad Kienitz, Richard Sidwell, and Don Parks

Members Not Present: Kyle Stadel (Vice-President), Josh Daniels, and Rod Fink

Staff Present: Forrest Mandeville, Forrest Mandeville Consulting and April Limburg

Guests:

I. CALL TO ORDER

Heidi Stadel (President) called the meeting to order at 5:30 pm.

A. Public Comments. Dennis had concerns with the future growth of County facilities across the Interstate in regards to annexation, septic, water, and jurisdictional boundaries. Forrest went over the proposals the County Commissioners are looking at as possibilities. The Board agreed it's early in discussion and will wait for more details.

B. Disclosures of Conflicts of Interest and Ex Parte Communications. Don talked to Chris Rasmussen with the Montana Department of Transportation (MDOT) about roof top signage. The conversation talked about MDOT redoing the intersection and not having a plan for a light at the intersection of Pike and Pratten.

II. MINUTES

Dennis made a motion to approve the minutes of the November 24, 2019. Webb seconded; with all in favor, motion carried.

III. NEW BUSINESS

A. New Board Member. Richard Sidwell is the newest board member.

B. Election of Officers. Don made a motion to nominate Shad as the President. Richard second; motion carried. Dennis made a motion to nominate Webb as Vice-President. Don seconded; motion carried.

C. Board Term Expirations. April advised the Board the current expirations expire in January 31, 2020 and by this it's hard to be productive at the first meeting of the year as it's an organizational meeting and having the possibility of board members to turn over after the organization items are completed. April requested to change the expirations to December 31 of each year. Webb made a motion to change the expirations to December 31 instead of January 31. Don seconded; motion passed.

D. Resolution 2020-01. April read over the resolution. Don made a motion to adopt the resolution as presented. Richard seconded; motion carried.

E. February Meeting. April advised the Board she would be out of the office for the February 25 meeting and the possible staff changes. Don made a motion to cancel the February meeting. Webb seconded; motion carried.

IV. UNFINISHED BUSINESS

A. Roof Top Signage. Forrest gave a brief background regarding the proposed idea of placing a roof top sign on the NAPA building. The Board discussed the State requirements as well as the process of changing the signage verbiage in the zoning ordinances. The Board also discussed not seeing roof top signs in other Towns and Cities, the location of the sign may be a distraction at a busy intersection, and how the process of roof top signs would entail in regards to a conditional use permit. The Board discussed other cities and town's zoning codes regarding signs on roofs and many don't allow them. Webb made a motion to amend the zoning code with regards to roof signs. Don seconded; motion failed. Dennis abstained as he is the Zoning Officer.

B. Subdivision Regulations Update. Forrest gave a brief background in to why the Board was reviewing the regulations. The Board reviewed the Design and Improvement Standards section. The Board discussed the cluster subdivision design, removal of dry hydrant verbiage, construction setbacks, removing unnecessary verbiage dealing with the County, removal of gravel and rural road standards, traffic impact analysis, mobile park and RV standards, and the remove of the building for lease or rent verbiage. The Board will review the evasion criteria at the March meeting.

V. ADJOURN

With no more business, Don made the motion to adjourn. Richard seconded; with all in favor motion carried. The meeting was adjourned at 6:56 p.m.

The next regular meeting will be held Tuesday, March 24, 2020 5:30p.m. at the Columbus City Hall.

April Limburg
Administrative Support