

Terms of Reference  
Steering Committee for Library/County Center Project

The purpose of this committee is to pursue the development of a library/county community center in Columbus. The committee will lay the groundwork for a capital campaign for such a building but may not incur any financial obligations without approval of the County Commission.

The committee will:

1. Determine the final site.
2. Determine level of support from county residents
3. Prepare a timeline for the project
4. Have preliminary drawings made.
5. Develop estimated cost, size, and needs to be met.
6. Conduct a financial feasibility study with the help of a consultant. (grants?)
7. Identify the non-profit organization(s) who will handle the funds and fundraising.
8. Identify the department/organization responsible for operations and provide estimated cost of yearly operations and sources of operating funds.
9. Draft a framework agreement among all parties involved (town, county, GPP, library, 4-H, etc.)
10. Identify possible donors and grants.