



Planning Department
PO Box 1287
Columbus, MT 59019
astadel@stillwatercountymt.gov

Final Plat Application

Subdivision Name: _____

Date of Submittal: _____ Date of Conditional Approval: _____

Legal Description: _____

Type of Subdivision: ☐ First Minor ☐ Subsequent Minor ☐ Major

Number of Lots: _____ Total acreage: _____

Property Owner: _____

Address: _____

Phone: _____

Email: _____

Subdivider (if different than property owner): _____

Address: _____

Phone: _____

Email: _____

Agent/Preparer: _____

Address: _____

Phone: _____

Email: _____

Surveyor: _____

Address: _____

Phone: _____

Email: _____

Engineer: _____

Address: _____

Phone: _____

Email: _____



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Application Requirements:

- ☐ Required Review Fee: _____
- ☐ Final plat
- ☐ Narrative description of how each condition of approval have been met
- ☐ Documents which satisfy any conditions of approval
- ☐ Subdivision Guarantee
- ☐ Lienholder's consent to subdivision (if necessary)
- ☐ DEQ and/or County Sanitarian approval
- ☐ Subdivision improvements agreement
- ☐ Improvement guarantee/letter of credit (if necessary)
- ☐ Certification of installed improvements (if necessary)
- ☐ Homeowners' association documents (if necessary)
- ☐ Covenants or deed restrictions (if necessary)
- ☐ Proof of taxes paid
- ☐ Copies of approved approach permits (if necessary)
- ☐ Easement documents (if necessary)
- ☐ Rural Special Improvement District creation documents (if necessary)
- ☐ Any other documents required to be filed with the final plat

Documents must be submitted both electronically and hard copy (one copy, not originals). Once the final plat has been determined to be in compliance with all requirements, it will be scheduled for approval by the County Commission. The applicant must bring all documents requiring the Commissioners' signatures (i.e. plat, subdivision improvements agreement, etc.) to the Commission meeting. Once approved, the applicant must deliver original documents to the Clerk and Recorder in order to file the subdivision, at which time the filing fee will be calculated.



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Acknowledgments:

I hereby certify that the above information and referenced accompaniments are true and correct to the best of my knowledge.

I understand that falsification of information in this application may be grounds for denial.

Landowner: _____

Date: _____

Subdivider (if different than the landowner): _____

Date: _____

This application must be signed by the landowner(s) of the subject property and subdivider (if different than the landowner).