

**STILLWATER COUNTY
COMMISSIONER MINUTES**

Notice: These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder MCA 7-4-2611(2)(b).

**REGULAR MEETING – Traveling to Fishtail
June 6, 2023, 6:30 pm**

PRESENT Commission Chair Tyrel Hamilton, Commissioner Steve Riveland and Commissioner Jeff Ruffatto.

Others Present: Ben McVittie, Road and Bridge, Katy Martin, Karen Reimer, Jasmine Lee, Tim Schaff, Stacy Biel, Peggy Jensen, Connie DeCelle, Judy Degele,

PLEDGE Commissioner Hamilton opened the meeting with the Pledge of Allegiance.

MINUTES May 9, 2023

Commissioner Ruffatto **MOVED** to approve the minutes from May 9, 2023. Commissioner Riveland **SECONDED**. No discussion. Motion passed.

CLAIMS No. 112293 through 112398 totaling \$782,044.93

Commissioner Riveland **MOVED** to approve the Claims No. 112293 through 112398 totaling \$782,044.9. Commissioner Ruffatto **SECONDED**. No discussion. Motion passed

RECOGNITION None

ANNOUNCEMENTS None

CONSENT AGENDA

Road and Bridge

- A) Encroachment Permit Applications
 - a. District 2 (Buried Fiber Optic Cable)
 - Application No. 202236 – Benbow Road
 - Application No. 202237 – Kitchen Ditch Road
 - Application No. 202238 – Ingersoll Creek Road
 - Application No. 202239 – Fiddler Creek Road
 - Application No. 202240 – Sleepy Hollow Road
 - Application No. 202241 – S. Fiddler Creek Road
 - Application No. 202242 – W. Rosebud Road
 - b. District 3 (Buried Fiber Optic Cable)
 - Application No. 202133 – Park City Multiple locations

FILE ITEMS

Justice of the Peace

- A) Report for the month ending May 2023 in the amount of \$11,192.00.

Clerk and Recorder

- A) Report for the month ending May 31, 2023 in the amount of \$6,677.56

Commissioner Ruffatto **MOVED** to consent to the consent agenda and file the file items. Commissioner Riveland **SECONDED**. Tyrel noted the various encroachment permits and the process of providing the information to be more transparent. No other discussion. Motion passed

REGULAR BUSINESS

Road and Bridge

- A) Construction Agreement between Stillwater County and Mystic Mountain Construction LLC for Road Rehabilitation on West Rosebud and Fiddler Creek Road. Contract amount of \$870,118.59

Commissioner Riveland **MOVED** to approve the Construction Agreement between Stillwater County and Mystic Mountain Construction LLC for Road Rehabilitation on West Rosebud and Fiddler Creek Road. Contract amount of \$870,118.59. Commissioner Ruffatto **SECONDED**. No discussion. Motion passed.

- B) Bid Recommendation on Nine (9) new 2024 CAT 150-15AWD Motor Graders from Tractor and Equipment Company. Five-year Lease for Nine (9) graders.

Commissioner Ruffatto **MOVED** to approve the Bid Recommendation on Nine (9) new 2024 CAT 150-15AWD Motor Graders from Tractor and Equipment Company. Five-year Lease. Commissioner Riveland **SECONDED**. Commissioner Riveland explained that this is an exchange for current equipment and will replace the lease currently held. No further discussion. Motion passed.

Commission

- A) Extension of Service Agreement between Stillwater County and Sapphire Resource Connection, Inc. for a three (3) year term, period beginning July 1, 2023 through June 30, 2026. Quarterly cost of \$709.80, for Employee Assistance Program (EAP) counseling.

Commissioner Riveland **MOVED** to approve the Extension of Service Agreement between Stillwater County and Sapphire Resource Connection, Inc. for a three (3) year term, period beginning July 1, 2023 through June 30, 2026. Quarterly cost of \$709.80, for Employee Assistance Program (EAP) counseling. Commissioner Ruffatto **SECONDED**. Commissioner Ruffatto noted that this is an employee benefit through a Montana based company that the County has utilized for several years. No further discussion. Motion passed.

- B) **Resolution No. 2023-16** A Resolution for the Adoption of Budget Amendments to the FY 22/23 Budget.

Commissioner Ruffatto **MOVED** to approve **Resolution No. 2023-16** A Resolution for the Adoption of Budget Amendments to the FY 22/23 Budget. Commissioner Riveland **SECONDED**. Commissioner Hamilton explained the amendments for last years budget, no further questions or discussion. Motion passed.

- C) **Resolution No. 2023-17** A Resolution for the Adoption of the FY 2023/2024 Compensation Board recommendation for compensation of elected officials.
- D) Commissioner Riveland **MOVED** to approve **Resolution No. 2023-17** A Resolution for the Adoption of the FY 2023/2024 Compensation Board recommendation for compensation of elected officials. Commissioner Ruffatto **SECONDED**. Commissioner Riveland noted that the amount is 5% increase. Commissioner Hamilton explained that this is for all elected officials and that some employees are based on a percentage of the Clerk and Recorders base salary. A freeze would affect Sheriff's department as well as all other elected officials.

PUBLIC COMMENT

None

With no further comments heard the meeting was adjourned at 6:41 p.m..

APPROVED BY: /s/ Tyrel Hamilton, Commissioner Chairman

Prepared by: Kisha Cornell, Administrator

ATTEST: Heidi L. Stadel, Clerk and Recorder