

MINUTES
STILLWATER COUNTY LIBRARY BOARD OF TRUSTEES
Monday, May 8, 2023, 4:00 p.m.
27 N 4th St
Columbus, MT 59019

Welcome to Public and Public Comment: Public comments on matters within the Stillwater County Library Board of Trustees Jurisdiction pursuant to §2-3-103 MCA—Public comments will be accepted on any public matter that is not scheduled on the agenda. No action will be taken at this time. The meeting was called to order at 4:06.

Members Present: Lynda Grande, Chair; Kathleen Ralph, Vice-Chair; Joan Brownell, Robyn Lamoreaux, and Linda Halstead-Acharya were present from the Board. Jennifer Ball, Secretary was present.

1. Approval of Minutes – April 10, 2023 – Linda moved to approve the minutes as written. Kathleen seconded. Motion passed.
2. Communications
 - a. Trustee Training Sharing – Information shared from two Montana Library Association Conference sessions: Giving Montanans Their Fullest Opportunity: Working with Local Government and Framing the Future: Strategic Planning for Small and Rural Libraries
3. Financial reports – The library is managing the budget well and anticipates using the majority of the allocated minor equipment funds and additional funds in other line items.
4. Library Director’s Report – Please see attached.
5. Committee Updates
 - a. Budget – May 4th preliminary budget meeting with the Commission went well. Anticipate a second meeting in the next few weeks.
 - b. Hiring –
 - i. Summer intern position posted – No current candidates
 - c. Policy – No policy work at this time.
6. Unfinished Business:
 - a. Foundation Update – Jennifer read an update provided by Cheryl Anderson.
 - b. Strategic Plan
 - i. Action Item: Approve Revisions – Linda moved to table the approval of the strategic plan until the June meeting. Joan seconded. Motion passed.
7. New and Miscellaneous business:
 - a. Potential Action Item: Disposing of old bookcases – Linda recommended Jennifer check with the county on the policy for giving away county property and then accordingly dispose of the cases as efficiently as possible. Joan seconded. Motion passed.
 - b. Review Trustee’s Calendar – Adjust the year of the next strategic plan completion date.

- c. ASPeN Credit Logging Tutorial – Reviewed the Montana Library Standards Report and the correlation as to why trustees need to log CE credits. Tutorial completed. Individual meetings to log credits will be set up as needed.

8. Announcements

Next Meeting: June 12, 2023, 4:00 p.m.

9. Adjournment – The meeting was adjourned at 5:43.

To Do's

- Post ELSA Award notifications on social media and in the newspaper
- Submit a ticket for Robyn for ASPeN
- Ask county for procedure for disposing of county property.