

**STILLWATER COUNTY
COMMISSIONER MINUTES**

Notice: These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder MCA 7-4-2611(2)(b).

**REGULAR MEETING
February 14, 2023**

PRESENT Commissioners Tyrel Hamilton, Chair, Steve Riveland, Jeff Ruffatto, members. Kisha Cornell, Administrator.

Others Present: Ben McVitte, Stillwater County Road and Bridge; Chad Coles, Stillwater County Facilities; Jerry Friend, Treasurer; Marlo Pronovost, Stillwater County News; Jay Baum; City / County Airport Board; Dana Weatherford, Weed District; Chip Kem, Sheriffs Dept.

PLEDGE Commissioner Hamilton opened the meeting with the Pledge of Allegiance.

MINUTES December 20, 2022.

Commissioner Ruffatto **MOVED** to approve the minutes from December 20, 2022. Commissioner Riveland **SECONDED**. No discussion. Motion passed.

CLAIMS None

RECOGNITION Dana Weatherford – The Weed District of the Year Award was presented to Dana at their annual conference in Great Falls. This nomination came from Musselshell, Golden Valley, Fallen and Carbon Counties. Congratulations to the Weed District and Dana on a continued great job for Stillwater County Weed District.

ANNOUNCEMENTS None

CONSENT AGENDA None

FILE ITEMS **Sheriffs Department**

A) Report for Month Ending January 31, 2023 in the amount of \$350.00

Commissioner Riveland **MOVED** to file the file item. Commissioner Ruffatto **SECONDED**. No discussion. Motion passed.

REGULAR BUSINESS

Planning

A) Absarokee Waste Water Treatment Facility – Preliminary Engineering Report (PER) for assessment of Absarokee collection and distribution system in the amount of \$70,000.00 (ARPA grant) done by Stahly Engineering.

Commissioner Ruffatto **MOVED** to approve the PER for assessment of the Absarokee collection and distribution system in the amount of \$70,000.00. Commissioner Riveland **SECONDED**. Commissioner Hamilton stated that this grant is from the HB 632 ARPA minimum allocation grant funding. He noted that the analysis needs to be done on the collection system to identify infiltration into the system and this minimum allocation grant will help in identification of any issues with the sewer mains and distribution system. No further discussion. Motion passed.

City / County Airport

- A) Disadvantaged Business Enterprise (DBE) – three-year goal methodology participation acknowledgement.

Commissioner Riveland **MOVED** to approve the Disadvantaged Business Enterprise (DBE) – three-year goal methodology participation. Commissioner Ruffatto **SECONDED**. Airport Board Chairperson Jay Baum explained all of the Airport items for discussion. Explained that the construction project will provide revenue producing city/county owned hangars. The funding requests are for the sponsor matching amounts for the construction. The total construction cost is 1.4 million for anticipation of 12 hangars is what the engineer estimate is prior to bidding. No further discussion. Motion passed.

- B) AIP-019 grant application for FAA entitlements totaling \$525,429.00 (FAA portion \$472,886.00, sponsor match \$26,271.45 City and County) For T-hangar construction.

Commissioner Ruffatto **MOVED** to approve AIP 019 FAA grant application in the amount of \$525,429.00. Commissioner Riveland **SECONDED**. Steve noted that the match amount of \$26,271.45 is for each City and County respectively. No other discussion. Motion passed.

- C) AIP-020 grant application for FAA BIL funding totaling \$302,223.00 (FAA BIL portion \$272,000.00, sponsor match \$15,111.15 City and County) For T-hangar construction.

Commissioner Riveland **MOVED** to approve the AIP 020 Grant application for the amount of \$302,223.00, FAA portion of \$272,000.00 sponsor match of \$15,111.15 each for City and County. Commissioner Ruffatto **SECONDED**. No discussion. Motion passed.

- D) Task Order No. 3 – Morrison Maierle – Bidding and administration of T-hangar construction project in the amount of \$6,900.00 (FAA portion to be built into AIP 019 grant funds as a reimbursement back to sponsor. Upfront cost paid by City/County until award of grant.

Commissioner Ruffatto **MOVED** to approve Task order No. 3 Morrison Maierle – Bidding and administration of T-hangar construction project in the amount of \$6,900.00 (FAA portion to be built into AIP 019 grant funds as a reimbursement back to sponsor. Upfront cost paid by City/County until award of grant. Commissioner Riveland **SECONDED**. Discussion included a comment of Commissioner Hamilton, regarding rental on the hangars and there are no available units for rent within the area. Importance of a good airport is a good investment. Marlo asked what the rental would be for each hangar, \$250./monthly for each hangar. The schedule is to bid in March with 1-6 hangars with add alternate of additional 6 hangars. Construction to be late summer. Motion passed.

PUBLIC COMMENT

Jerry Friend informed about Black Mountain security upgrades in the process for the cloud-based software. The new security will provide for individual basis of users. Read only can be set up.

With no further comments heard the meeting was adjourned at 9:18 a.m.

APPROVED BY: /s/ Tyrel Hamilton, Commissioner Chairman

Prepared by: Kisha Cornell, Administrator

ATTEST: Heidi L. Stadel, Clerk and Recorder