

**STILLWATER COUNTY
COMMISSIONER MINUTES**

Notice: These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder MCA 7-4-2611(2)(b).

**REGULAR MEETING
February 7, 2023**

- PRESENT** Commissioners Tyrel Hamilton, Chair, Steve Riveland, Jeff Ruffatto, members. Kisha Cornell, Administrator.
- Others Present: Ben McVitte, Stillwater County Road and Bridge; Chad Coles, Stillwater County Facilities; Jerry Friend, Treasurer; Marlo Pronovost, Stillwater County News
- PLEDGE** Commissioner Hamilton opened the meeting with the Pledge of Allegiance.
- MINUTES** December 13, 2022.
- Commissioner Ruffatto **MOVED** to approve the minutes from December 13, 2022. Commissioner Riveland **SECONDED**. No discussion. Motion passed.
- CLAIMS** No. 111424-111510 total amount of \$211,386.24
- Commissioner Riveland **MOVED** to approve claims No. 111424-111510 total amount of \$211,386.24, Commissioner Ruffatto **SECONDED**. No discussion. Motion passed.
- ANNOUNCEMENTS** None
- CONSENT AGENDA** Acknowledgement of Renewal for Insurance
- ERM-6 Form Workers Compensation Experience Rating
- Road and Bridge**
- A) Purchase of Retriever Disc and scraper system for grader in the amount of \$19,950.00
- FILE ITEMS** **Clerk and Recorder**
- A) Report for Month Ending January 31, 2023 in the amount of \$4,714.45
- Justice of the Peace**
- A) Report for the Month Ending January 31, 2023 in the amount of \$10,689.00
- Commissioner Ruffatto **MOVED** to approve the consent agenda and file the file items. Commissioner Riveland **SECONDED**. Discussion included a question from Marlo Pronovost from the Stillwater County News, asking what the retriever disc item was used for. Ben McVitte explained what the equipment does as pertaining to road maintenance. No further discussion. Motion passed.
- REGULAR BUSINESS** **Commission**
- A) Resolution No. 2023-05 – Canceling the Regular Agenda meeting for February 21, 2023

Commissioner Riveland **MOVED** to approve Resolution No. 2023-05 – Cancelling the Regular Agenda meeting for February 21, 2023, because the Commissioners will be in Helena that week. Commissioner Ruffatto **SECONDED**. No discussion. Motion passed.

B) Human Resources Request for Qualifications

Commissioner Ruffatto **MOVED** to approve the Human Resources RFQ, Commissioner Riveland **SECONDED**. Question for discussion from Marlo Pronovost of the Stillwater County News as to what the RFQ included. Commissioner Riveland responded with details of the need for qualified Human Resources Firms to respond for various areas of Human Resources. Jerry Friend asked if it included payroll, and Commissioner Riveland said that they would see what qualifications came back from the request. No other discussion. Motion passed.

PUBLIC COMMENT Jerry Friend, noted that he was told that citizens had commented on how impressed they were with the New Fairgrounds Complex and that they look forward to its completion.

With no further comments heard the meeting was adjourned at 9:04 a.m.

APPROVED BY: /s/ Tyrel Hamilton, Commissioner Chairman

Prepared by: Kisha Cornell, Administrator

ATTEST: Heidi L. Stadel, Clerk and Recorder