

AGENDA
STILLWATER COUNTY LIBRARY BOARD OF TRUSTEES
Monday, June 12, 2023, 4:00 p.m.
27 N 4th St
Columbus, MT 59019

Welcome to Public and Public Comment: Public comments on matters within the Stillwater County Library Board of Trustees Jurisdiction pursuant to §2-3-103 MCA—Public comments will be accepted on any public matter that is not scheduled on the agenda. No action will be taken at this time.

1. Approval of Minutes – May 8, 2023
2. Communications
 - a. Trustee Training Sharing
3. Financial reports
4. Library Director’s Report
5. Committee Updates
 - a. Budget – Second meeting to be held sometime after 6/12. The Commission will notify us of that date.
 - i. Hiring – Camilla Nusbaum hired as intern
 - b. Policy – No policy work at this time.
6. Unfinished Business:
 - a. Foundation Update
 - b. Strategic Plan
 - i. Action Item: Final Approval of the Strategic Plan
7. New and Miscellaneous business:
 - a. Action Item: Approve Trustee’s Calendar
 - b. Action Item: Approve Depreciation funds transfer letter
 - c. Action Item: Set and approve short-term goals for 2023-2024
 - d. Action Item: Approve an additional 1 FTE
 - e. Employee job duties and titles discussion
 - f. Action Item: Approve job description for Adult Outreach Coordinator
 - g. Action Item: Approve amended job descriptions
 - h. Action Item: Approve amended employee raises
 - i. Action Item: Vote on moving forward with website
8. Announcements
 - Fall Workshop: Monday, September 18: 8:30 - 5:00, Tuesday, September 19: 8:30 - 1:00 in Great Falls

Next Meeting: July 10, 2023, 4:00 p.m.

9. Adjournment